

Job Announcement

*St. Michael and All Angels Episcopal Church
Mission, Kansas*

Minister of Pastoral Care

Half Time: 20 hrs./week

GENERAL DESCRIPTION

Under the supervision of the Rector and as part of a collaborative staff, the Minister of Pastoral Care will oversee and coordinate the pastoral care ministries of St. Michael. These ministries involve individuals and teams supporting the spiritual health and healing of the parish. Essential responsibilities of this position include facilitation and promotion of the pastoral care team, visitation of parishioners at home and in the hospital, funeral preparation (in collaboration with the rector), oversight of the parish prayer list, tracking of lay ministry licenses, and other duties as needed or assigned—and feasible in 20 hours per week. This position is open to both lay and ordained individuals with the appropriate skills and qualifications.

Individuals interested in this position should send a letter of application and a resume (including contact information for three references) to Fr. David Cox (david@stmaa.com). Applications will be received until the position is filled.

NECESSARY SKILLS

The Minister of Pastoral Care will:

- communicate effectively and compassionately with parishioners and staff;
- provide collaborative leadership and organization to pastoral care ministries;
- be proactive and take initiative in carrying out their ministry;
- be responsive and adaptable given the unpredictable nature of pastoral care ministry;
- cultivate healthy boundaries that support successful ministry and proper self-care.

MINIMUM QUALIFICATIONS

The Minister of Pastoral Care will:

- be either lay or ordained and have the appropriate educational and experiential preparation for pastoral care ministry in a religious setting (preferably with a minimum of 2-3 years of pastoral care experience);
- have experience supervising the work of others, preferably in a ministry (or other volunteer) environment;
- pass a background check and be up-to-date on all applicable Safe Church certifications (or prepared to recertify);
- be a person of faith who seeks to strengthen the faith of others by nurturing relationships of love, compassion, and support.