

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

January 18, 2023

The Council of Trustees of the Episcopal Diocese of Kansas, Inc., met via Zoom on January 18, 2023. Prior to the start of the meeting, Bishop Bascom offered prayers.

Cathleen Chittenden Bascom, Bishop and Chair, called the meeting to order at 10:03 a.m.

Members of the Council of Trustees present by Zoom were:

- Bishop Cathleen Chittenden Bascom
- Dr. Elizabeth Fitz Gibbon, President
- The Rev. Helen Hoch, Clerk
- Deacon Jim Cummins
- The Rev. Greg Doll
- Dr. David Littrell
- The Rev. Marc McDonald
- Mr. Mike Morrow
- The Rev. Andrew O'Connor
- Mr. Ron Olson
- The Rev. Doreen Rice
- The Very Rev. Casey Rohleder
- Ms. Teresa Ryther
- Mr. John Smittle
- Ms. Diana Waddell-Gilbert

Also present as advisors to the Council of Trustees:

- Mr. Brian Geary, Treasurer
- Mr. Frank Taylor, Chancellor

Also present:

- The Rev. Jenn Allen, Diocesan Missioner
- Mr. Jay Currie, Comptroller
- Ms. Michael Funston, Executive Assistant to the Bishop
- The Rev. Canon Patrick Funston, Canon to the Ordinary
- Mrs. Debbie Kremers, Missioner for Transitions
- Mr. Chad Senuta, Director of Young Adult and Communications Ministries
- The Rev. Canon Lisa Senuta, Canon for Spiritual Life and Clergy Care

Bishop Bascom presented the December 14, 2022, meeting minutes. A motion to approve the minutes as amended was made by Mr. Mike Morrow, seconded and approved unanimously.

Treasurer's Report

Mr. Jay Currie, comptroller, reported on the four documents sent to the Council prior to the meeting. The Council looks at this full report quarterly.

The first document was the investment statement from State Street Global Advisors for the year 2022. It was not a good year. The investments depreciated by \$1.1 million. Further, the diocese withdrew about \$100,000 more than had been added. So after fees, the total investments are \$1.2 million lower than a year ago. The contributions were from the Jim Walsh Fund and the Bethany House and Garden Fundraising. The withdrawals were from the Bethany House and Garden Fund along with other regular withdrawals. Mr. Currie reviewed some of the items on the statement.

The second document was the Income Statement-Operating Fund for the year ending December 31, 2022. One parish may be short on its apportionment at year's end. The diocese lost a little bit of money on the operating fund attributed mostly to inflation around travel expenses, food, utilities, etc. There were also extra activities around the Bethany Garden project.

The third document was the Income Statement-Designated and Custodial Funds for the year ending December 31, 2022. This shows the results of activity on each of these funds.

The fourth document was the Balance Sheet for December 31, 2022. This report gives a listing of all assets and liabilities for the three funds individually as well as in total.

Finance Committee Report

Mr. Brian Geary, treasurer, gave an overview of the finance committee meeting. The committee went over the audit requirements and changes needed for the new year.

Mr. Geary presented the Finance Committee's recommendation on a request for loan forgiveness in line with an upcoming capital campaign from St. Margaret's, Lawrence. The campaign's intent is to raise money to pay down the principal portion of St. Margaret's \$1,213,206.70 covenant loan established in December 2013 when the diocese took on St. Margaret's bank loan. The Treasurer answered some clarifying questions.

Pursuant to the Finance Committee's recommendation, the Reverend Andrew O'Connor moved that the Council match, with an equal amount of forgiveness, the capital campaign money received by St. Margaret's and forwarded to the diocese during the three-year campaign. The Finance Committee will advise on the best use of monies received. At the end of the three-year period, the Council and Finance Committee will work with St. Margaret's to discuss new repayment terms for the remainder of the principal. The motion was seconded and passed unanimously.

Bishop Bascom thanked members of the finance committee and the Canon to the Ordinary for all their hard work.

Priority Goals and Strategic Planning

President, Dr. Elizabeth Fitz Gibbon presented the working groups for the Council's work this year and asked for any changes that needed to be made. The Council and Diocesan Staff then broke out into their Working Groups.

The Council returned from their working groups at 12:30 pm. Deacon Jim Cummins led the council in Noonday Prayer celebrating the Confession of Saint Peter. The meeting resumed at 1:15 pm.

The bishop asked President Fitz Gibbon to wrap up the discussion around the council's priority goals and strategic planning. Dr. Fitz Gibbon reminded the Council that there were no expectations on naming goals and objectives in this first meeting. Each of the groups reported what they discussed.

Dr. Fitz Gibbon asked that notes from each group be emailed to her so she can have those to help find where overlap is occurring. Working groups were asked to have a general statement and objectives listed by next Council Meeting. The main focus of the next meeting will be to create goals from that.

Bishop's Report

Bishop Bascom is working with several churches in leadership transition. These can be found in the bishop's report. Bishop Bascom called on Deacon Cummins to speak to the possible relationship with the Diocese of Yambio. He is working with the Diocese of Iowa on how they have formed their companion relationships with other dioceses. Deacon Cummins and the bishop may be traveling to Yambio this summer. Bishop Bascom is also working with a few ministers in shared ministry and shared clergy. The Rev. Helen Hoch is part of one of these ministers and they are continuing this discussion and opportunity.

Bishop Bascom invited Ftr. O'Connor to speak to the property sale at Good Shepherd, Wichita. Negotiations are still taking place; there is no final contract yet.

Bishop Bascom asked for any other questions or highlights from any of the written reports that were distributed.

Other reports included in the packet:

- Bishop's Report
- Report from the Youth, Campus and Digital Missioner
- Report from the Director of Young Adult and Communication Ministries
- Diocesan Missioner Report

The Bishop shared a benediction and the meeting was adjourned at 1:51 p.m.

The Rev. Helen Hoch
Clerk