

**MINUTES OF MEETING OF THE  
COUNCIL OF TRUSTEES  
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

**January 26, 2010**

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met in a regular session on January 26, 2010, in the Bubb Room at Grace Cathedral, Topeka, Kansas. The meeting began at 10:00 a.m. with worship, the Rt. Rev. Dean E. Wolfe, Bishop of Kansas and Chairman, presiding.

Members of the Council of Trustees present were:

Bishop Wolfe  
Mr. Gary Chubb  
The Rev. Dr. Donald F. Davidson  
The Rev. Gail Davis  
The Venerable Monte Giddings  
The Rev. Betty Glover  
Mr. Joe Mitchell  
The Very Rev. Michael G. Munro  
Ms. Rogene Schille  
Mr. Gery Schoenrock  
The Rev. Julianne Sifers  
Mr. Robert Skaggs  
The Rev. Bill Wolff

Members of the Council of Trustees absent were:

Mr. Felix Adams  
Dr. Linda Brown

Advisors to the Council of Trustees present were:

Mr. L. Franklin Taylor, Chancellor and Clerk  
Mr. Douglas Anning, Treasurer

Also present were:

The Rev. Canon Craig Loya, Canon to the Ordinary  
Mr. C. J. Currie, Diocesan Comptroller  
Mrs. Jeanne Atha, Executive Assistant to the Bishop  
The Rev. Susan Terry, Campus Missioner  
Ms. Melodie Woermann, Director of Communications  
Mrs. Char DeWitt, Director of Development and Stewardship

Mrs. DeWitt made a ministry focus presentation on the Capital Campaign – Crossroads: Securing the Path to Tomorrow. She discussed the logo and theme for the Capital Campaign, the campaign organization chart, a chart of standards for gift solicitation and the timeline of the campaign. She noted that George Cooper of RSI will be present at the Council’s March meeting to report on progress. Bishop Wolfe applauded the hard work that has gone into the campaign on the part of staff and many volunteers and notes that campaign leadership would report to the Council of Trustees regularly. He noted that the Capital Campaign being undertaken is the most important initiative by the Council of Trustees since the creation of the Kansas School for Ministry. Mrs. DeWitt provided pledge cards to the members of the Council of Trustees and Bishop Wolfe requested that members hold them and pray about their own pledges as a part of the leadership of the campaign.

The minutes of the meeting of December 15, 2009, were presented. Mr. Taylor noted that the treasurer should not be listed as a member of the Council of Trustees, but as an advisor. Mr. Skaggs noted that in the discussion of the loan from the Diocese to St. Margaret’s in Lawrence, the minutes should reflect: “Total amount of loan from the diocese would be \$292,000.” On motion by Fr. Munro, seconded by Mr. Mitchell, the minutes were approved as corrected.

Mr. Anning presented the income statement for December 31, 2009. He noted that net income for 2009 was \$19,130.27. The income statement reflected expenses \$68,338.00 below budget and a shortage of \$127,000.00 on apportionment income. Mr. Anning noted that \$113,000.00 is currently outstanding on the line of credit secured by the Diocesan investment account, substantially below the authorized amount of \$350,000.00. This obligation would appear on the balance sheet (which was not provided as a part of the finances reviewed at the meeting) and essentially corresponds to funds advanced for expenses of the Capital Campaign which should ultimately be reimbursed from the campaign.

The Council of Trustees recessed at 11:05 a.m. and reconvened at 11:15 a.m.

Mrs. DeWitt presented the Diocesan policy on privileged information. Mthr. Glover moved, seconded by Fr. Davidson, that the policy be reaffirmed. There followed a discussion of the third paragraph of the policy relating to authorization by convocation boards of dissemination of parish or Diocesan mailing list information. Mr. Skaggs moved, seconded by Fr. Munro, that the third paragraph of the policy be deleted. The proposed amendment carried unanimously. The motion, as amended, carried unanimously.

At 11:45 a.m., Fr. Davidson left the meeting.

Mr. Chubb reported for the Capital Campaign Building Committee. He presented a contract proposal for pre-construction services to be performed by Mar-Lan Construction Company. This agreement was recommended to the Building Committee by Junk & Associates Architects and, after review by the chancellor and minor modifications, recommended for approval by the Building Committee. Mr. Chubb moved, seconded by Mthr. Davis, to approve the pre-construction services agreement as presented.

Bishop Wolfe directed the Building Committee to make a proposal to the Council of Trustees that would clarify the status of Junk & Associates Architects in relation to the proposed building project.

Mr. Skaggs reported for the Finance Committee. He called on Mr. Schoenrock to discuss his meeting with the president of Intrust Bank in Lawrence and representatives of St. Margaret's Parish, Lawrence. As a result of that meeting, there is a request pending with Intrust Bank to rewrite the loan from the bank to St. Margaret's Parish with an amortization period of 25 years. The bank president indicated that the request would likely have to be modified to reflect a shorter amortization period.

Mr. Skaggs requested authorization of the following housing allowances (as a percent of total compensation) for Diocesan employees:

The Rt. Rev. Dean E. Wolfe	32%
The Rev. Canon Craig Loya	35%
The Rev. Susan Terry	32%
The Rev. Philip Hubbard	58.7%

On motion by Mthr. Glover, seconded by Fr. Munro, the recommendations were approved by unanimous vote.

The Council of Trustees recessed with prayer at noon for lunch and reconvened with prayer at 12:47 with Fr. Davidson present and Mthr. Sifers absent.

Mr. Schoenrock reported for the Ecclesiastical Relations Committee on a series of consents to the election of Bishops:

- Mr. Schoenrock moved, seconded by Mr. Skaggs, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Brian Norman Price as Bishop Diocesan of the Diocese of Minnesota. After discussion, the motion carried unanimously.
- Mr. Schoenrock moved, seconded by Mr. Skaggs, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Ian Theodore Douglas as Bishop Diocesan of the Diocese of Connecticut. After discussion, the motion carried unanimously.
- Mr. Schoenrock moved, seconded by Ms. Schille, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Michael Joseph Hanley as Bishop Diocesan of the Diocese of Oregon. After discussion, the motion carried unanimously.
- Mr. Schoenrock moved, seconded by Ms. Schille, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Morris King Thompson, Jr. as Bishop Diocesan of the Diocese of Louisiana. After discussion, the motion carried unanimously.
- Mr. Schoenrock moved, seconded by Fr. Munro, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev.

Mary Douglas Glasspool as Bishop Suffragan of the Diocese of Los Angeles. After discussion, the motion carried on the affirmative vote of all members present except Mthr. Glover, who abstained.

- Mr. Schoenrock moved, seconded by Fr. Wolff, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Diane M. Jardine Bruce as Bishop Suffragan of the Diocese of Los Angeles. After discussion, the motion carried unanimously.
- Mr. Schoenrock moved, seconded by Mr. Mitchell, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. William Andrew Waldo as Bishop Diocesan of the Diocese of Upper South Carolina. After discussion, the motion carried unanimously.

Canon Loya reported on deployment matters:

- Trinity Church, El Dorado, has reached an agreement with Rev. Jim Mitchell to provide interim ministry so that its search can proceed.
- St. James' Church, Wichita, has made an offer to an interim pastor.
- St. Matthew's Church, Newton, is negotiating with a prospective interim pastor.
- Trinity Church, Lawrence, has completed a third draft of its parish profile and will actively receive names of candidates within two weeks.
- Interviews will be scheduled for finalists for the open campus missioner position within about two weeks.

Canon Loya also reported that he is working with the Bishop and the Archdeacons to draft a customary for Bishop's visitations. Bishop Wolfe noted that he is delighted with the work Canon Loya has been engaged in to date.

Bishop Wolfe reported that the Capital Campaign continues to be his primary priority. He also noted that the Rev. Mark Anchutz will be presenting a stewardship presentation entitled Does Your Money go to Church? on February 20 and 21 in the Diocese.

There followed general discussion by members of the Council of Trustees. Mr. Mitchell presented the written report of the Outreach and Mission Committee.

There being no further business to come before the meeting, it was adjourned at 1:48 p.m.

Respectfully submitted,

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L. Franklin Taylor, Clerk